

Minutes of TRESAcic Committee Meeting – 16.9.08

Present: Suzanne Audrey (Chair), Ed Bramall, Martyn Trowbridge, Margaret Davis, Catherine Mazza, Alice Pollet, James Lynch.

Apologies: Steve Sayers, Patrick Hulme.

1. Minutes of last meeting and matters arising

The minutes of the July committee meeting were accepted as an accurate record.

There followed a discussion of the cookbook launch, which everyone felt went very well thanks to the efforts of Mia Harris. The only remaining tasks of the Totterdown in Print project are to sell at least 400 cookbooks (177 sold at launch) and produce two more inserts for Talk of Totterdown. Martyn will produce and maintain a spreadsheet to track book sales; commercial vendors will be sold copies for £5 to sell at whatever price they wish; TRESA will sell copies directly for £5, unless it is part of the membership deal (£6 - £2 membership, £4 for book). It was agreed that Tangent and Mia would be paid provided there are sufficient restricted funds in the account. Suzanne to liaise with Steve over this.

The committee agreed that the following principles should be observed in future projects:

- Suppliers of services are chosen after a competitive tendering process.
- The requirement that anyone paid to deliver the project must attend meetings of TRESA should be written into the contract.
- The full costs of the project should be met out of the grant funding, with no possibility that the unrestricted funds of TRESA will have to be used to subsidise any shortfall.

2. School Road Park project update

13 October has been set as the start date. Alice is clarifying the position with regard to public liability insurance for the duration of the work. The workshops with Avon Wildlife Trust are now complete – Alice will provide Steve with photos for the website; a butterfly/bee border will be planted in the spring. Park Street residents' concerns about the positioning of the equipment are being addressed by the City Council. Unfortunately, this means that the climbing equipment chosen through the vote at Hillcrest School cannot be installed. Oak seating is being built by some parents in November.

It has been confirmed that the park will benefit from £20,000 of the s106 money from the former Texaco garage development. This will pay for sand, timber edging and fence around the park.

Money raised at last year's Upper Totterdown street party will be put towards a launch event.

Alice will investigate possible use of former Broadmead seating for the park.

3. Next edition of Talk of Totterdown

This is now overdue, although this is understandable as Richard has been working very hard on the cookbook. Catherine will contact Richard to find out when it will be ready.

4. Treasurer's report

No report as Steve is on holiday.

5. Membership Secretary's report

We have 108 paid up members; 65 have not paid this year. Agreed that we will include unpaid members in the January renewal reminders – but if they do not pay we will remove them from our mailing list. Ed to liaise with Margaret to ensure that everyone attending meetings has paid.

6. General meeting attendance protocol

It was agreed that Martyn should clarify the situation regarding Facebook 'invitations' to general meetings. While the committee really welcomes the efforts to promote our activities through Facebook we need to make it clear to invitees that meetings are only open to residents of Totterdown (and its elected representatives).

7. Any other business

- a) Suzanne will complete Cabinet Office third sector consultation online.
- b) Margaret will forward correspondence regarding corporation tax to Steve.
- c) It was agreed that Ed's address should become the registered address of TRESAcic rather than PATCOs (which will remain as one of the public addresses). Ed to liaise with Steve over practicalities.
- d) Ed to look through VOSCUR mailing and circulate training information to members if appropriate.
- e) Suzanne and Margaret to work on an e-petition supporting the use of s106 money from the development of the Temple Meads area for improvements to pedestrian/cycle routes along Bath Road.
- f) Martyn to produce a poster advertising meetings to be displayed in local pubs.
- g) Martyn will circulate neighbourhood planning news by email to the committee.
- h) Martyn is in contact with several members who want to help monitor planning applications.

Date of next committee meeting: 4 November