

## **Minutes of TRESAcic Committee Meeting – 15.9.09**

**Present:** Suzanne Audrey (Chair), Ed Bramall, Luke Macfadyen, Philip Horner, Martyn Trowbridge, Alex Allen, Allan Keen, Lou Boyce

**Apologies:** Alice Cabanas and Patrick Hulme.

### **1. Welcome and apologies**

Suzanne welcomed directors to the meeting, and noted apologies.

### **2. Minutes of last meeting and matters arising**

Minutes of last meeting were approved. Suzanne is having some difficulties presenting the Bath Road e-petition due to the time of council meetings.

### **3. Projects**

- a) **Celebrating Age concert** – 1 October. Need to promote.
- b) **Transport Initiative** – Kai is finalising the report.
- c) **Green Communities** – Alex has chased but not had a response.
- d) **School Road Park** – Final bills are in and accounts balance. Alice is finalising with Big Lottery Fund. Agreed we need to clarify with the City Council that it is their responsibility to give permission for events in the park, and manage them in line with their normal policy. Ed will follow this up.
- e) **Talk of Totterdown** – Lou is hoping to get it to print by the end of next week. Luke will speak to printers about ordering 2200 rather than 2000 copies. Martyn said that it may be possible for TRESA to be paid to include a feature in a future edition about encouraging recycling.
- f) **Totterdown in Print** – Luke has had a message from Awards from All regarding this project but is unsure what it is about. Will investigate.

### **4. Planning**

Applications at 74 Park Street and 8 Bathwell Road have been rejected. Phil has drafted a response to the plans for 172 Wells Road. Alex reported that there has been unauthorised development of a basement in Summer Hill, and that the site has been closed on health and safety grounds.

Martyn said that the City Council have made really good progress smartening up St Lukes steps and suggested an article for Talk of Totterdown.

### **5. Insurance**

Phil presented various options (see attached), suggesting that option one (Ansvar) was his preference. In relation to the discussion points on the suggested way forwards the following was resolved:

1. Agreed that trustees cover is required.
2. Agreed that public liability cover can be reduced to £2m, subject to the independent advice Suzanne will access in the next couple of days.
3. Agreed to review this decision in a year's time.
4. Agreed we incept/renew on time.
5. Suzanne will check this point with the independent adviser.

If the advice of the independent adviser is in accordance with these conclusions, it was agreed that Phil and Luke could proceed with setting up new insurance cover. Luke urged all directors to ensure the cost of a proportion of insurance is included in any future grant applications. The committee was very grateful to Phil for all his hard work.

## 6. Officers' reports

- a) **Treasurer** – TRESA has been awarded extra funding for the youth arts project, but this needs to go through a charity initially. Suzanne will arrange.
- b) **Secretary** – Annual return has been accepted by Companies House. Ed to submit community interest company report, along with £15 fee.
- c) **Membership Secretary** – 70 members are paid up. Agreed to set up a central email address that the chair, secretary and membership secretary can all access. Alex will do a monthly e-bulletin following each meeting and investigate payment by standing order. She also suggested we should conduct an annual survey of our members and encourage them to recruit their neighbours.
- d) **Website** – The committee were asked to provide more copy for the website – for example, photos of the garden competition, planning updates, accounts, monthly e-bulletins.

## 7. Any other business

Directors were asked whether they wanted to make a nomination for the community policing awards.

Martyn would like to produce a Totterdown Heritage Trail leaflet like one in Hotwells.

Date of next committee meeting: 17.11.09